



CREATIVE INFORMATION TECHNOLOGY, INC.

# ISO 20001-1:2018

## Information Technology Service Management (ITSM)



### Scope Statement

The service management system supporting the provision of all IT services by CITI to its internal staff, per the IT services catalogue.

### CITI Service Management Policy

- To effectively manage all IT services and underlying components and adopting a process-based approach to service management.
- To provision IT services aligned to customer and user needs.
- Continually improving IT Services and Service Management.
- To ensure that staff involved in service management activities can effectively perform through trainings and awareness measures.
- Ensuring resources from the senior management to improve service management and enhance customer service & user satisfaction with IT services.
- Continual review of service performance by the management.

### Our Mission for Service Management Implementation

- Creating, delivering and supporting IT services necessary for CITI end users to conduct their job functions.
- Managing the ITSM Processes.
- Managing the entire life cycle of IT Services, it produces, delivers, and supports for its end users.
- Assisting CITI as a business to be successful in providing IT services to clients in the commercial IT Services sector.

### Key Strategic Vision for Service Management Success

- To enhance/update ITSM Processes to meet changing business needs and customer expectations.
- To continue to mature IT Service Management capability.
- Seek and Achieve industry provided recognition / certification related to IT Service Management.
- Adapt and change with ever-changing business requirements and environment.
- Continue to monitor IT service performance, learn, enhance, and update service performance level and quality.
- Continue to update the IT Service Management and its components.

### About Us



Established in 1996, headquartered in Falls Church, Virginia, and have offices located throughout the United States, Europe, South Asia, and Canada. CITI is a diverse organization filled with talented IT and certified business professionals.

We are ISO 9001:2015, ISO 20000-1:2011, ISO 27001:2013 and CMMI-DEV Maturity Level 5 certified. As a Microsoft Gold Partner, we specialize in the creative use of agile methods and emerging technologies.



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CMMI SVC / 3

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